



# HIRSCH PIPE & SUPPLY Co., INC.

## Employment Application

**Human Resources**  
31920 Del Obispo Street, Suite 275  
San Juan Capistrano, CA 92675  
Ph (949) 493-6570  
Fax (949) 487-4110  
E-mail: jobs@hirsch.com

(Hirsch Pipe & Supply is an Equal Opportunity Employer)

Date \_\_\_\_\_ Branch \_\_\_\_\_ Position \_\_\_\_\_

### 1. Applicant's Personal Information

Full Name \_\_\_\_\_

Address \_\_\_\_\_  
(Street) (City) (Zip)

Phone # \_\_\_\_\_ Driver's License # \_\_\_\_\_

If hired, can you provide proof of your legal right to work in the United States? Yes  No

### 2. Desired Employment

Position applied for \_\_\_\_\_

What date are you available to work? \_\_\_\_\_ Min. salary or hourly rate expected \_\_\_\_\_

If hired, what days are you available to work? \_\_\_\_\_

Would you be able to work overtime, if necessary? Yes  No

How did you become aware of us? Advertisement  Friend  Relative   
Employment Agency  Internet  Other

Please identify above source \_\_\_\_\_

Would you be willing to travel if the job requires it? Yes  No

Are you willing to relocate if the job requires it? Yes  No

### 3. General Information

Do you have any medical conditions or disabilities, which may limit your ability to safely perform the job(s) for which you are applying? Yes  No

If yes, please explain \_\_\_\_\_

If yes, please indicate any accommodations you would like to request for any medical conditions or disabilities listed which make it possible for you to safely perform the job(s) for which you are applying:

\_\_\_\_\_

(Note: We comply with the Americans with Disabilities Act and consider reasonable accommodation measures that may be necessary for eligible applicants and employees to perform the essential functions.)

Acceptance as an employee may be contingent on passing a job related examination. Disparity between above answers and examination results may result in disqualification as a prospective employee.

**3. General Information Continued**

Have you ever applied or worked for Hirsch Pipe & Supply ("Hirsch Pipe") before? Yes  No

If yes, please explain \_\_\_\_\_

Do you have any friend(s) or relative(s) working for Hirsch Pipe? Yes  No

If yes, please state the name(s) and relationship(s) \_\_\_\_\_

Have you ever been convicted of a felony? Yes  No  If yes, please explain \_\_\_\_\_

(Note: A prior conviction will not necessarily disqualify you from consideration for employment.)

Are you under any obligation to a previous employer, or are you restricted in your ability to accept employment with a competitive firm? Yes  No

Did someone refer you to Hirsch Pipe? Yes  No  If yes, by whom? \_\_\_\_\_

**4. Miscellaneous**

Please list and describe any activities, honors or other special training and experience which might aid you in performing the job(s) for which you have applied:

Do you hold any professional license(s)? Yes  No

If yes, please list/explain \_\_\_\_\_

Equipment or business machines operated \_\_\_\_\_

Please add any information (except for race, sex, national origin, handicap, or other non-job-related information) which you think may be relevant to the consideration of this application:

Give name, address, and phone number of three people not related to you who will serve as business or personal references:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

In case of emergency, please notify: \_\_\_\_\_

Name

Address

Phone

5. Educational Record					
School Attended	Name	Address	# of Years Completed?	Did You Graduate?	Degree or Diploma?
High School					
College or University					
Graduate School					
Vocational or Trade School					

**6. Employment Experience**  
Please list all present and past employment, starting with your most recent employer. Please account for all periods of time, including unemployment and self-employment. You must complete this section even if you are attaching a Resume.

Current Employer		DATES EMPLOYED		WORK PERFORMED
Address		From	To	
Telephone Number		HOURLY RATE/SALARY		
Job Title	Supervisor	Starting	Final	
Reason for Leaving				
May we contact this employer? Yes <input type="radio"/> No <input type="radio"/>				

Previous Employer		DATES EMPLOYED		WORK PERFORMED
Address		From	To	
Telephone Number		HOURLY RATE/SALARY		
Job Title	Supervisor	Starting	Final	
Reason for Leaving				
May we contact this employer? Yes <input type="radio"/> No <input type="radio"/>				

Previous Employer		DATES EMPLOYED		WORK PERFORMED
Address		From	To	
Telephone Number		HOURLY RATE/SALARY		
Job Title	Supervisor	Starting	Final	
Reason for Leaving				
May we contact this employer? Yes <input type="radio"/> No <input type="radio"/>				

**6. Employment Experience Continued**

Are there other name(s) you have used under which employment may be verified? Yes  No

If yes, please provide \_\_\_\_\_

What do/did you like most about your jobs and why? \_\_\_\_\_

What do/did you like least about your jobs and why? \_\_\_\_\_

Please explain any gaps of employment \_\_\_\_\_

**7. Additional Acknowledgements and Agreements**

Please read carefully, initial each paragraph and sign below.

\_\_\_\_\_ The information contained in this application is accurate to the best of my knowledge and may be verified by Hirsch Pipe & Supply Co., Inc.

\_\_\_\_\_ I authorize all persons, schools, companies and organizations named in this application to provide any relevant information in their possession or knowledge to the agents of Hirsch Pipe for use in deciding my eligibility for employment. I understand that a general background investigation will be made which will provide information concerning my character, general reputation, and personal history. I further release all parties, including Hirsch Pipe, from all liability for any damage that may result from having information furnished to Hirsch Pipe or its representatives.

\_\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_ I understand and agree that if an offer of employment is made, it may be contingent upon successfully passing a drug, alcohol, and substance use test. Specifically, the test results must be negative for any use of drugs or alcohol. I further agree to participate in a substance use test as a condition of employment. I fully release Hirsch Pipe, its employees or agents, and examining physician from all liability related to such testing and to any decision by Hirsch Pipe concerning my employment based on this test. I understand that consenting to such a test is a condition for employment with Hirsch Pipe.

\_\_\_\_\_ I understand and agree that if an offer of employment is made, it shall be contingent upon execution of a Confidentiality Agreement. I further understand and agree that execution of a confidentiality agreement is a condition of employment with Hirsch Pipe.

\_\_\_\_\_ I understand and agree that in order to enforce its policy against the sale, distribution, possession or use of illegal drugs and alcohol, Hirsch Pipe may implement drug and alcohol tests of its employees under the following circumstances: (1) when serious on-the-job accidents occur; (2) when, in Hirsch Pipe's opinion, an employee's on-the-job behavior suggests that he/she may be unfit to work due to the influence of alcohol or drugs; (3) before an employee may return to work following a Company involved rehabilitation program. In addition, Hirsch Pipe employees who drive commercial vehicles are subject to drug and alcohol testing mandated by the Department of Transportation regulations, which may include random drug testing. I fully release Hirsch Pipe, its employees or agents, and examining physician from all liability related to such testing and to any decision by Hirsch Pipe concerning my employment based on such testing. I understand that consenting to such a test is a condition for employment with Hirsch Pipe.

\_\_\_\_\_ I understand and agree that the employment for which I am applying is, and is intended to be AT-WILL AND SUCH EMPLOYMENT MAY BE TERMINATED AT ANY TIME WITH OR WITHOUT CAUSE OR PRIOR NOTICE BY EITHER HIRSCH PIPE & SUPPLY OR MYSELF. This relationship cannot be modified by anyone unless done so in writing and signed by the President of Hirsch Pipe & Supply. Accordingly, I understand that no supervisor or other representative of Hirsch Pipe & Supply, other than the President, has any authority to enter into any agreement for employment for any specific period of time. This at-will statement is the entire agreement between the parties relating to the employment term.

\_\_\_\_\_ I understand and agree that if a position with Hirsch Pipe is offered, I agree to conform to the rules, regulations, policies and procedures of Hirsch Pipe.

\_\_\_\_\_ By signing the statement below, I affirm that I have completed the entire application to the best of my ability, have carefully read the foregoing statements, agree to their terms and understand that Hirsch Pipe is relying on any and all of the foregoing representations, promises and releases in considering me for employment with it.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date